

# **Prism Career Institute's Covid19 Restart Plan pursuant to Executive Order 155 for the Practical Nursing Program at its New Jersey campus locations (Cherry Hill, NJ and West Atlantic City, NJ)**

In response to the need Governor Murphy's Executive Order 155 to re-open Prism Career Institute's Cherry Hill and West Atlantic City campuses, we have enacted the following plan of action to continue our practical nursing program delivery in part through remote online access.

Prism Career Institute's current academic schedule for the academic programs at both its Cherry Hill and West Atlantic City locations, have scheduled classes to resume for a portion of its program instruction on campus July 6, 2020.

The following delivery methods have been set up to replace in-person class content delivery.

1. Zoom – students will join their scheduled classes in a synchronous online method accessible from any device. Faculty can record attendance during the visual and audio interaction of course content. Through video and audio teleconferencing, delivery of PowerPoints or other course material will be completed at this time. Questions, answers, and discussions are facilitated via audio or written text responses during the class. Recording and automatic transmission provides a backup of each session which is posted to the learning management system.
2. ThinkWave – is a learning management system that disseminates up-to-date information to students in the overall program, as well as individual classes. Faculty provides students with assignments that will be given during their scheduled class time and is required to be completed at the end of class. Electronic submission of completed student assignments are delivered directly through the ThinkWave program to provide students with a measure of their attainment of course objectives as well as providing a real-time record of their attendance. Students can access their syllabi, classroom resources, assignments, tests, and course grades, at any time through this system. It also provides a communication system where students have access to correspond with their instructors.
3. ATI – faculty will employ this website in a variety of methods. Assignments of practice and proctored assessments with focused reviews will be completed. ATI resources, such as learning templates, will be assigned. Video cases studies will be explored in an individual and group basis. ATI adaptive quizzing may also be used where appropriate.
4. Voice-over PowerPoints – faculty will be completing voice-over PowerPoints as another resource for students. These resources will be made available on the ThinkWave website. This asynchronous method of learning will allow students to review information multiple times and students can then interact with faculty during the scheduled Zoom lectures to confirm information and ask questions about course content.
5. Assessment proctoring – faculty will provide students access to proctored assessments through the ATI website and FA Davis Edge system.
6. Test and Examination Delivery – the campuses will deliver tests and examinations in two methods: 1) certain assessments done by test or examination will be delivered remotely with

the application of the on-line proctoring service Proctorio. This service has been used since March 2020 when ground delivery was prohibited; or 2) in other cases, the campus will deliver several tests or examinations on campus to assure testing integrity with in-person proctoring. In those cases, the campuses will adhere to the policy of spreading student workstations at distances consistent with CDC guidelines and requiring that masks be worn.

At the current time, there are significant restrictions on available clinic sites due to environmental factors. Nevertheless, the schools recognize the critical importance of attention to clinical skill development throughout the program.

As a result, the following clinical and laboratory delivery will be commenced:

- a. Each week each student will be given a combination of on-campus hands-on clinical instruction with a clinical instructor. The on-campus clinical/laboratory instruction will be simulation centered with instructor directed scenarios utilizing a series of adult and juvenile Laerdal simulation mannequins situated in clinical style laboratories. These sessions will be limited to no more than 10 students and will include use of masks, personal protective equipment, and reasonable social distancing consistent with the clinical training.
- b. Additional clinical instruction will be given remotely in the following fashion by their clinical instructor with clinical groups of 10 maximum per group:
  1. Videos – videos from textbook publishers, YouTube, and the ATI website covering areas such as handwashing, donning and removal of personal protective equipment, wound care, proper body mechanics, pregnancy concerns, communication skills, and tracheostomy suctioning will be utilized by faculty with student interaction to review practice skills. The videos will also be available for asynchronous learning by students.
  2. Zoom - students will join their scheduled classes in a synchronous online method accessible from any device. Student learning and mastery of practice skills will be assessed through faculty lead discussions, student participation, and return demonstration of skills.
  3. Packets – will include 75 weekly required Saunders NCLEX review questions, 25 weekly medication math questions, concept map templates, various ATI templates, and case studies appropriate to term course content and practice skills.
  4. Case studies - nursing documentation and concept mapping will supplement additional learning through synchronous case study discussion. Faculty have academic freedom to give additional assignments as needed to supplement or fulfill the scheduled clinical class.
  5. ATI – faculty will employ this website in a variety of methods. Assignments of practice and proctored assessments with focused reviews will be completed. ATI resources, such as learning templates, will be assigned. Video cases studies will be explored in an individual and group basis.
  6. vSim- a screen-based, avatar simulation product that encourages critical thinking, clinical decision making, and clinical judgment through multiple realistic client scenarios. The client scenarios align with course content in

Fundamentals, Maternity, Pediatrics, Medical Surgical, Mental Health, and Pharmacology.

7. DocuCare – is a charting program that is a companion to the vSim program. During the client scenarios, students utilize this product for patient charting noting items such as skills they performed, or the observations related to client interventions. The program provides ongoing support of the client scenario as students move between it and the vSim scenario. Faculty respond to student submissions of assignments and progress with comments and suggestions. This provides the students with feedback for improvement of interventions and clinical practice skills leading to increased critical thinking development as well as clinical reasoning.

Other than the described partial return to campus for some instructional delivery, the above items remain consistent with the previous plan submitted to the New Jersey Board of Nursing in April 2020.

#### General Provisions:

#### **INFECTION CONTROL**

The schools will:

- Perform health screenings for faculty, staff, students, and visitors which may include temperature checks
- The school will not admit staff or students into the facility who feel sick or exhibit symptoms common to COVID-19, including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea. Anyone exhibiting these symptoms will be sent home immediately and asked to follow guidelines from the Centers for Disease Control and Prevention (CDC)
- Any staff or students who begin to feel sick or exhibit symptoms common to COVID-19 will be sent home immediately and asked to follow guidelines from the Centers for Disease Control and Prevention (CDC) to determine when those individuals may return to work or classes.
- Develop protocols for when a staff member, student and/or visitor may return after exhibiting any of the signs common to COVID-19.
- Provide individuals who are immunocompromised or at high risk for COVID-19 with the option to receive instruction remotely.

#### **II. PHYSICAL DISTANCING**

The schools will:

- Enforce social distancing in classrooms, workstations, laboratories, clinical settings, and student seating areas through the school.
- Provide for smaller class sizes, and space desks and student seating areas throughout the facility six feet apart where feasible.
- Consider staggering start, break, and end of class periods, or alternating scheduled class days, to reduce crowding at facility and classroom entryways.

### **III. FACE COVERINGS -**

The schools will:

- Require all faculty, staff, students, and visitors to wear disposable or cloth face coverings deemed satisfactory to the school except where doing so would inhibit the individual's health.
- Provide information to staff and students on proper use, removal, and washing of cloth face coverings.

### **IV. CLEANING AND DISINFECTION**

The school will:

- Clean and disinfect classrooms and common areas after each usage.
- Disinfect high-touch areas like desktops, light switches, doorknobs, etc. periodically throughout the day.
- Refer to the CDC's Reopening Guidance for Cleaning and Disinfecting Public Spaces, Workspaces, Businesses, Schools, and Homes for additional information on cleaning and disinfection.
- When an individual is suspected or confirmed to have COVID-19, the school will close off areas visited by the ill person, open outside doors and windows and use ventilating fans to increase circulation in the area, and wait 24 hours or as long as practical (during which time the facility should not be open to students or staff), and then conduct cleaning and disinfection as directed by the CDC's Cleaning and Disinfection for Community Facilities guidelines.

### **V. HAND HYGIENE**

The school will:

- Maintain adequate equipment and supplies for staff and students to wash and sanitize hands periodically.
- Place stations with hand sanitizer with 70 percent or more alcohol content at all building entry points and throughout the facility.
- Provide students and staff adequate break time to wash hands regularly.

### **VI. EDUCATION AND TRAINING**

The school will:

- Provide training for students regarding COVID-19, including topics such as sanitization, hand hygiene, and social distancing practices and protocols, as a condition for resuming in-person instruction.
- Provide training for faculty and staff on appropriate sanitization, hygiene, and social distancing standards, and regarding the school's restart plan protocols.
- Display CDC hand hygiene posters and other "How to Protect Yourself and Others" materials in English, Spanish, and other languages as needed.

## **VII. VENTILATION**

The school will:

- Collaborate with Prism's landlords to consider methods to get fresh air to individuals and properly utilize the ventilation system.

## **VIII. COLLABORATION WITH HEALTH OFFICIALS**

The school will:

- Collaborate with local and State officials, including local health departments and local office of emergency management to share reopening plans and revise those plans, as necessary.
- Maintain a log of students, faculty, staff, and visitors to facilitate contact tracing and the reporting of any instances of COVID-19 to local health officials.

## **IX. SPECIAL GUIDANCE FOR LABS, TECHNICAL, AND CLINICAL PROGRAMS**

The school will in its labs and clinical programs:

Observe the CDC and NJDOH public health standards for personal protective equipment (masks or face shields as appropriate), physical distancing, sanitizing equipment, hand-washing, cleaning and disinfection, and exclusion of individuals with symptoms or a positive diagnosis of COVID-19.

We fully understand that this plan may need to be modified secondary to future governmental mandates and with technology issues the student body or faculty may experience. We believe that this plan will assure student learning objectives are met for the Practical Nursing program offered both at its Cherry Hill and West Atlantic City campuses.

This plan complies with Governor Murphy's Executive Order 155 as well as the Department of Labor and Workforce Private Career Schools Reopening Guidelines issued June 19, 2020. Both campuses have previously received approval for remote-online instruction and needs no additional approvals at this time pursuant to the Department of Labor and Workforce's letter dated June 19, 2020.